

Longparish Community Association

Meeting: Thursday 23rd March 2006 at 20.00 at Orchards, Forton courtesy of Alix and Tom Bremridge

06/11 Present:

Chair Fiona Gould, Jeremy Barber, Alix Bremridge, Wendy Ellicock, Gloria Goodliffe, Andy Smith, David Wright.

Apologies: Christine and Patrick Beresford, Jonathan Evans, Toby Cooper

06/12 Update on progress since last meeting

06/12.1 Bank account

The CAF bank account is now open but cannot be activated until the Charities Commission registration is complete. Thanks was expressed to the Parish Council for the £3000. Jeremy asked David to try and pay in the cheque before the end of the financial year.

Action: David to try to pay in cheque.

06/12.2 Charity Commission Registration

Trustees were asked to sign a form. There were several queries about some of the registration question and as a group responses were decided upon.

Action: Alix to complete the registration process a.s.a.p.

Action: David to give a copy of letter from PC for the CC.

06/12.3 Membership

It is possible to gift aid adult membership subscriptions. Junior subscriptions are not subject to the same ruling because children are not tax payers. Drafts of membership forms have been compiled by Fiona and Christine.

Action: Fiona and Christine Forms to be revised to ensure the advantages of gift aid are maximised.

Proposed membership rules circulated. Christine has set up a database to deal with application forms when they start to flood in.

Action: David to check the Data Protection Act.

Action: Fiona to place posters on notice boards, application forms in the shop and pubs and prepare an insert for delivery with May copy of Hill and Valley.

Paper copies will need to be kept for 6 years even if the information is held electronically.

No membership cards to be issued.

Process for costing events- the cost will be that cost which members will pay, non members will be charged £1 extra.

Christine has set up an *events box* to deal with new members at events. It contains; forms, money box and an up to date database printout. The whole box to be returned to Christine.

Action: David to find out about banking cash with a CAF account.

With renewals not coming until 2008 there is a breathing space in order to consider the process of renewals.

06/12.4 Progress with Affiliates

Jeremy- Parish Council has already paid to be an affiliate

Playgroup- carry forward

Fiona FOLS –carry forward

Cricket Club-carry forward

Andy The Players will affiliate

Supporting a thriving community

Longparish Community Association

Patrick Church-carry forward

Jonathan School-carry forward

Action: Christine to prepare forms for affiliates and circulate.

06/12.5 Insurance

Having consulted Community Matters website David reported about the four broad areas of insurance. It will be essential for the CA to have public liability insurance and in the future we may need building and contents insurance.

Action: David to check out individual insurance companies.

David to find out if affiliates or sections are covered by the insurance held by the CA.

David to investigate the possibility of Sharp Shooters being covered under the CA policy.

06/12.6 Licences

The CA will need licences for entertainment and selling alcohol.

Action: Fiona to summarise the options and propose a way forward..

06/13 Future activities- progress

06/13.1 Community use of new hall

A management committee of the community hall was started last July under Richard Maloney. Recently Jonathan has taken the chair of this group. The governors have approved hire charges and booking regulations. An announcement about community use of the hall will be in the next issue of Hill and Valley. There are still some issues about community use to be resolved i.e. key holder, heating and booking. The next meeting to try to resolve these issues is on 3rd April. Jonathan will soon give up chair of this group. This leaves the CA with a problem of liaising with a school governor.

It is also seen as useful for both the old village hall and the community hall to be administered by the CA. Both facilities need further investment and the CA will be well placed to co ordinate short, medium and long term strategies.

It was seen as useful by the school governors to allow the CA to ultimately take over control of the community use of the community hall. In order for this to happen it must first be up and running and able to demonstrate that it is capable of efficiently running the facility.

There was a discussion about the options available to the community with regard to the old village hall. Options included

1 Sell it- but there is no guarantee that the proceeds will benefit the parish.

2 Knock it down and use the space as a car park.

3 Use it for more robust activities that are not so well-suited in the new facility.

A strategy encompassing both halls needs to be arrived at. Whatever happens must be in accordance with the diocesan solicitors and the trustees.

Action: Gloria to discuss with chair of old village hall committee the possibility of amalgamation.

Action: All support Jonathan to arrive at a working strategy enabling full use of the community hall.

06/13.2 Youth group

It is a core objective of the Parish Plan to set up a youth group. About 16 people have expressed an interest in setting up such a group. Andrea Hulme has been approached to see if

Supporting a thriving community

Longparish Community Association

she is willing to take the project forwards. The youth group would be a section of the CA. Fiona expressed a willingness to be involved at this stage. In the short term it is possible to work with a local youth worker to organise some activities. There is a possibility of mini bus hire with a driver for a nominal cost.

Action: Fiona to ask Andrea Hulme to initiate the set up of the Longparish Youth Group.

06/13.3 Summer event

Date June 10th. Rolling programme at various venues. Walks, breakfast, football match, pub TV watching of England's first world cup game, treasure hunt, cream teas, live music at tea, picnic/DIY BBQ, bands, line dancing and maybe six shooting demonstration.

Details to be included in May Hill and Valley. The state of the grass at the school site is a crucial factor. Wendy offered the use of her garden for the serving of cream teas.

Action: Gloria to contact Chair of Governors to see what the prognosis of the grass will be for June 10th

It was agreed in principle that the CA would underwrite the event. Further planning is needed.

Action: Andy, Jeremy and Gloria to hold further meetings to meet deadlines.

06/13.4 L2SOTM race-carry forward

distributed

06/13.5 U3A

Distribution of a list prepared by Wendy of various activities that were perceived as possible under the title U3A. Time was running out so further discussion next meeting.

06/13.6 Moviola –carry forward

06/13.7 Others

06/13.7i Fund raising –carry forward

06/13.7ii Parish Plan proposals

The CA aims to keep a watching brief and support Parish Plan proposals.

06/13.7iii Community transport-carry forward.

06/14 Next steps

06/14.1 Communications/Hill and Valley

Action: Fiona to talk to Mary Jo about an announcement about membership and summer event for May Hill and Valley.

06/14.2 Wellow Parish Meeting

Fiona has been invited to speak at the Wellow Annual Meeting about setting up a Parish Plan.

06/14.3 Other Actions

The Parish Plan identified a need for more rural housing. John Lancaster the Rural Housing Enabler is speaking at the next Longparish Parish Council meeting at 20.00 on May 8th at the new community facility.

Wendy had a list of questions that she wanted to raise but time was short so it was agreed that she would circulate so that issues raised could be discussed another time.

Wendy made a request for a list of e mails and telephone numbers. **Action:** Fiona to forward the information.

Date of next meeting 20th April at 20.00 at Longmead House courtesy of Wendy and John Ellicock. Meeting closed at 22.10.