

**Longparish Community Association
Minutes of Committee Meeting 15 September 2008 at White Windows**

Present: Fiona Gould, Nicky Derrick, David Wright, Becky Bourne, Christine Beresford, Patrick Beresford, Jeremy Barber, Andy Smith, Trevor Elkins.

8.55 Agenda

The agenda was agreed with the addition of “Murder” under activities.

8.56 Actions

Action no	Action	Result
8.42	Information has been put on the web in lieu of information pack. Further information will be added/supplied if requested by new trustees.	Completed
8.43	Prepare form for Affiliated Groups.	Ongoing Christine
	Preparation of Membership Cards.	Ongoing Jeremy
	Kidzone organisers to be LCA members.	Completed
	Trustees to renew membership.	Completed
8.45	Article for Hill and Valley on AGM.	Completed
8.47	Formation of sub-group for Hog the Limelight- included under later agenda item.	
8.49	Options for film nights - included under later agenda item.	
8.51	Donation to choir.	Completed
8.52	To write letter to the Chairman of the Community Hall Management Committee.	Overtaken by events
8.53	Make tent available for wedding and fete.	Completed
	Storage of tent- included under later agenda item.	

Continuing action 8.43: Christine and Jeremy.

8.57 Membership Update

Membership is now 234 members which includes 148 renewals. In the last period membership was 293. It was agreed :

- to start marketing of membership later in the year perhaps at one of the major events. The membership form would be put on the back of the Longparish Events Diary in Hill and Valley. Renewed subscriptions could be given to any committee member or handed in at 71 North Acre.
- to offer members joining in November/December membership up to the end of the following year for the annual subscription.
- to revise the Membership Form.

Action: 8.57: Christine

8.58 Treasurers Report

The treasurer reported that there was currently £6199 in the bank. This was an increase of £870 from 14 March 2008. He outlined the major items of income and expenditure in the period which included a donation of £1307 from the Longparish Social Club which is no longer in being. It was noted that not all the allocated grant from Longparish Council had yet been claimed and that bids for next years grant must be submitted before Christmas. A decision on these matters would be taken at the next meeting.

8.59 Making LCA Equipment Available.

The committee was anxious to make LCA equipment available as widely as possible to members but recognised the problems of control and storage. With a view to increasing access it was agreed that:

- Fiona would prepare an inventory of equipment and its location.

Action: 8.59a Fiona.

- Jeremy would put arrangements for access to the tent on the village web now. Users would be expected to make a donation for the use of the tent and that the norm for this was £30 and a bottle of wine for guidance in erecting the tent. Affiliated organisations would be able to use the tent without making a donation.

Action 8.58b: Jeremy

- Patrick would raise access to and use of the community cupboard in the Community Hall at the Community Hall Management Committee. The cupboard was possibly suitable for storage of the tent.

Action 8.58c: Patrick

Activities

8.61 Hog the Limelight

The arrangements for "Home Service" were in hand. Maggie Barber was co-ordinating. The comedian Dominic Holland is booked for 29 November. The event will include a meal and a bar. Fiona has arranged the catering, the hall and posters. There is a need to liase with Dominic Holland and tickets must be produced and sold. There would be 10 tables each of 8. Nicky and Becky agreed to take over the organisation of this event from Fiona on 29 September.

Action 8.61: Nicky and Becky

8.62 Recycled Teenagers

This group is very active. They have a trip to Intec on 26 September, will be attending Home Service on 26 October, are going to Wilton Village Shopping on 6 November and are planning a trip to the Winchester Christmas Market. All functions are very well attended. It was felt that many in the village may be unaware that the Recycled Teenagers group is sponsored by the LCA. Fiona agreed encourage the organisers to approach Maggie Barber to write an article for Hill and Valley on the Recycled Teenagers and include the contribution from the LCA.

Action 8.62: Fiona

8.63 Films

It was noted that the film shows were very popular in the village. It had not yet been established whether the available projector and screen provided a satisfactory solution. Possibly more equipment would need to be purchased. James Field and David Gould were progressing the technical issues. The critical matters however were the legal issues which need to be progressed with Emma. Andy undertook to co-ordinate outstanding matters and to provide an answer on the legal requirements by November.

Action 8.63: Andy

8.64 Trading Standards etc

A recent event at Barton Stacey had provided villagers with information on trading standards and other community services. It was felt that a similar event at Longparish would be helpful but there was a need to define the most suitable content. In discussion mention was made of the possibility of establishing First Responders in Longparish. Both these matters were left for further discussion at the next meeting.

8.64 Murder

Longstock and Cheriton have both held successful events where a murder mystery is enacted in the village. The action takes place throughout the village with actors playing the part of suspects etc. Participants wander through the village seeking clues and interviewing suspects. At the end of the day a “detective” solves the mystery in an Agatha Christie style denouement whilst the audience enjoy supper. Becky’s mother has offered to organise such an event for the village including writing the script. The cost of the event would be £1200 or less if the event was raising money for charity. The committee were in favour of putting on such an event – potentially to raise funds for a First Responders scheme for the village - and agreed a provisional date of 27 June 2009. Andy offered to approach the village players to take part.

Action 8.64a: Andy

Becky agreed to report back to her mother and to invite her to attend the next meeting.

Action: 8.64b: Becky

8.65 Community Hall

Patrick agreed to raise with the Community Hall Management Committee the need for better access to the hall. It was felt that the LCA should have its own key.

Action 8.65: Patrick

8.66 Date of Next Meeting

The next meeting will be on 12 November at Yew Tree House.

8.67 AOB

The needs training needs of committee members was discussed. Courses were available but the committee did not know if there were any regulatory requirements such as hygiene training to cover events where food was served. Andy offered to email Alison Angell from the Test Valley Network to see if someone may be available to advise us on any specific training needs to allow us to continue with typical village events.

Action 8.67a: Andy

It was felt that although there were individual articles in Hill and Valley on specific activities of the LCA there was a need for an article to highlight the overall contribution of the LCA. Andy undertook to write a submission on this.

Action 8.67b: Andy

Jeremy agreed to organise the Christmas quiz again this year. It was noted that assistance with the sale of quiz sheets would be required.

Action 8.67c: Jeremy