

**Longparish Community Association
Minutes of Committee Meeting 12 November 2008 at Yew Tree House**

Present: Fiona Gould, David Wright, Christine Beresford, Patrick Beresford, Jeremy Barber, Andy Smith, Trevor Elkins. Apologies were received from Nicky Derrick and Becky Bourne.

8.68 Actions

Action no	Action	Result
8.43	A draft form for Affiliated Membership was circulated at the meeting. Discussion of the draft is noted under paragraph 8.69 below	Completed
	Preparation of Membership Cards for 2008 is no longer relevant.	Closed
8.57	A revised membership form was circulated to the meeting and agreed with minor alterations.	Completed
8.59a	A draft inventory of equipment and its location was circulated at the meeting and the issue discussed further under paragraph 8.71 .	Closed
8.59b	Arrangements for access to the LCA tent are on the village web site.	Completed
8.59c	Access to and use of the community cupboard in the Community Hall was discussed with the Management Committee. Details of the discussion are given in paragraph 8.77	Completed
8.61	Take over co-ordination of the Dominic Holland event from Fiona.	Completed
8.62	Encourage submission of an article on the Recycled Teenagers to Hill and Valley.	Completed
8.63	Co-ordinate resolution of outstanding technical issues for the screening of films and provide an answer on the legal requirements by November.	Ongoing Andy
8.64a	The Longparish players were most enthusiastic about taking part in the "Murder Mystery" event.	Completed
8.64b	Lizzy Bourne was invited to attend the November meeting to advise on the "Murder Mystery" but unfortunately could not attend.	Completed
8.65	The need for the LCA to have better access to the hall was discussed with the Community Hall Management Committee. Details of the discussion are given in paragraph 8.77	Completed

Continuing action 8.68: Andy

8.69 Membership Update

Membership is now 240 members. Christine agreed to send Fiona an updated list of members.

Action 8.69 a: Christine

The draft Affiliated membership application form was considered. Some discussion followed on the benefits of affiliated membership and it was agreed to include these on the form together with some minor changes. Christine agreed to circulate a revised application form to the committee for approval.

Action 8.69b: Christine

8.70 Treasurers Report

The treasurer reported that there was currently £5533 in the bank. This was a decrease of £666.45 from 15 September 2008. He outlined the major items of income and expenditure in the period. It was agreed that the treasurer would write to the Parish Council to request the outstanding grant for 2008/9 and to request a similar grant for 2009/10.

Action 8.70: David

8.71 Making LCA Equipment Available.

Fiona circulated a draft inventory of equipment and its location. The meeting noted that the Parish Council had donated some football equipment and that the outgoing owners of the Plough had donated a BBQ. Following discussion of the draft list it was agreed that:

- Jeremy would check the status of the screen with James:

Action 8.71a: Jeremy

- Fiona would update the inventory;

Action 8.71b: Fiona

- Christine would investigate the feasibility of a container for storage;

Action 8.71c: Christine

- No charge would be made for the use of equipment by affiliated groups but a donation would be welcome;
- a charge of £10 would be made for the use of projector, screen or BBQ by private individuals; £30 for the tent
- Fiona would identify sources for replacement projector bulbs;

Action 8.71d: Fiona

- Fiona would write to affiliates and potential affiliates (Play Group, FOLS, Mother & Toddler, Gardening Club) to tell them what equipment is available for loan.

Action 8.71e: Fiona

- Fiona would talk to Andrea and discuss a process and prices for the community to borrow the moveable KidzZone equipment

Action 8.71f: Fiona

When the inventory of the equipment is finalised it will be put on the web site.

Activities

8.72 Hog the Limelight

“Home Service” provided an excellent afternoon’s entertainment. It was agreed that Fiona should write to Maggie to thank her for all she did to make “Home Service” a success.

Action 8.72a: Fiona

The tickets for Dominic Holland were nearly sold out and Nicky and Becky are finalising the arrangements. Andy agreed to check the stocks in the village hall and to source any supplies from Cathy who has surplus from the Choral Concert.

Action 8.72b: Andy

“Pucks Bottom”, a children’s show, is scheduled for 8 February in the Community Hall at 3pm. An advert will go in December and January H&V. We will sort out ticket arrangements etc after Dominic Holland.

Action 8.72c: Fiona

Some discussion arose on the need to emphasise the role of the LCA in organising these events. Jeremy who is editing Hill and Valley agreed to give the LCA emphasis.

Action 8.72d: Jeremy

All were asked to consider the design of an LCA logo.

8.73 Recycled Teenagers

Fiona outlined the activities of this very active group. It was so successful that activities were often oversubscribed. It was agreed that Fiona would write a letter to the organisers, Jean, Corrine and Mandy expressing the LCA’s gratitude for their activities and pledging support for the coming year.

Action 8.73: Fiona

8.74 Films

Little progress has been made on resolving the technical and legal issues to showing films. It was agreed to set up a sub-group to meet in December to try to take the matter forward. Sub-group members will be Fiona and David Gould, Emma and Andy. Andy agreed to arrange this meeting. Jeremy offered baby-sitting services and Fiona a venue. Consider inviting James Field.

Action 8.74: Andy

8.75 Murder

This event will be considered further at the next meeting.

8.76 Other Events

The L2SOTM is well supported. There were 19 runners in November. The Christmas Quiz is in preparation and committee members would help with the sale of quiz sheets. The Longparish Santa Dash would again be held on Boxing Day starting at the shop and finishing at the Plough

8.77 Community Hall

The Community Hall Management Committee had not been able to resolve satisfactorily the need for better access to the community hall. A cupboard had been allocated but security of this cupboard is not satisfactory as it contains a switchboard which has to be accessible to others. There are also problems with the management of bookings for the hall. These matters will be discussed further at the Community Hall Management Committee meeting in December.

8.78 Date of Next Meeting

The next meeting will be on 20 January 2009 at 3 Woodwalk Cottages courtesy of Patrick and Christine.