

**Longparish Community Association
Minutes of Committee Meeting 19 March 2009 at Queen
Anne Cottage**

Present:

Members:

Fiona Gould, David Wright, Christine Beresford, Patrick Beresford, Jeremy Barber, Nicky Derrick, Andy Smith, Becky Bourne, Xandi Denny.

The LCA Trustees began the meeting by reflecting on the very sad and sudden loss of Trevor Elkins. Trevor had quickly become an important and valued member of the team and of the local community. The Chairman reflected on Trevor's enthusiasm and efficiency. He will be very sadly missed and the committee's thoughts are with Penny. The team will be represented at Trevor's funeral on Tuesday and will make personal donations to the chosen charity.

9.0 Outstanding Actions from last meeting

Action no	Action	Result
8.68	Andy to co-ordinate resolution of technical issues and provide an answer on legal requirements for showing films.	Some progress. See item later in the agenda
8.69b	Christine to circulate a revised affiliated membership form for approval.	Completed
8.7d	Fiona to identify a source for replacement projector bulbs.	Completed
8.71e	Fiona to write to affiliates and potential affiliates (Play Group, FOLS, Mother & Toddler, Gardening Club) to tell them what equipment is available for loan.	Completed list - to be sent
8.71f	Fiona to talk to Andrea and discuss process and prices for the community to borrow the moveable KidZone equipment.	Completed

Action no	Action	Result
8.72c	Fiona to progress "Puck's Bottom".	Completed
8.74	Andy to arrange a meeting to resolve outstanding issues on showing films.	Agenda Item
8.79a	Midsummer Murder : Fiona would book the Community Hall and hold the village hall as a possible incident room.	Completed

8.79b	Xandi would put a notice in Hall and Valley for initial publicity and asking for volunteers to assist in the organisation. Becky agreed to be the contact for the responses.	Completed
8.8	Arising from discussion of action 8.72d, Andy suggested that David Wearn, a graphics designer might help with the design of a logo for the LCA. He agreed to contact David to discuss this.	Leave for this year
8.82	The treasurer was having difficulty relating TVBC minibus invoices to activities. Fiona said that she would speak to Jean.	See 8.84
8.83	Kidzone : Andrea and Martin hope that as this coming September's cohort is much larger than the current year, there will be volunteers among those parents. Andy said that he would look into the availability of help from the Test Valley Community Services and Youth Support.	Carry Forward
8.84:	A new list of activities is being planned. Shopping trips with lunch out are very popular. Following on from this Fiona offered to introduce Xandi to KidZone and Recycled Teenagers.	Completed Fiona to give David Recycled Teenagers' events programme
8.85	Nicky Derrick is taking the lead with Puck's Bottom. This will take place on 8 February at 3pm in the Community Hall and is for children from 5 years old. Fiona agreed to review progress.	Completed
8.86	Films : A number of decisions have to be made. Emma Smith is happy to co-ordinate progress from here, the first step of which will be to get advice from the local BFFS group. Andy to communicate.	See Agenda item
8.87a	Making LCA Equipment available : All to comment on list.	Completed
8.87b	Fiona agreed to circulate the list to actual and potential affiliates.	To do
8.88	Schools Admission Policy : LCA to send a letter to the Governors - Trevor to draft Consider the issue at our March meeting	Completed Agenda Item
8.89	Village Hall : Jeremy and Andy were all ready members of the committee representing other groups and agreed to look after the interests of the LCA as	On-going

	well.	
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9.01: Membership Update

The Membership Secretary reported membership at 176 of which 132 were renewals. Two groups had joined as affiliate groups. Several donations have been made, two of which were over £20. Christine to forward details to David for letters of thanks to be sent.

Action 9.01(a) Christine and David

Christine to send Jeremy a list of current membership so that cards can be produced.

Action 9.01(b) Christine and Jeremy

9.02 : Treasurer's Report

Financial position remains sound. Current balance stands at £7971.88 – an increase of £1033.74

Income - £500 from Hog the Limelight, £303 from member donations, £220.96 from the Christmas Quiz

Loss - £158.20 Puck's Bottom

The Treasurer noted that:

- (1) Hog the Limelight Events are just about breaking even once the £500 contribution is taken into consideration however they are not seen revenue making events.
- (2) It would be helpful if invoices from TVBC for minibus hire were itemised who they were for.
- (3) Our bank balance has increased by £3210.67 over the financial year.

9.03 : Midsummer Murder

Agreed to go ahead – 27th June.

Possible locations: Gardens offered by Terry (the new Vicar), Wendy Ellicock and David W. Other possible venues include the pubs and playground.

Action 9.03(a) David to ask Mrs Dineson if the garden at Lower Mill may be used.

Suspects : couple of responses to the advert, and 4 or 5 Players would like to be suspects. Needs a top actor to be the Detective!

Advertising material : Becky has a contact in Alresford who may be able to do the posters, flyers etc at a very reasonable rate.

Xandi agreed to be the contact for reserving tickets

Action 9.03(b) : Becky to follow up advertising materials with David Craddock (?) in Alresford

Action 9.03(c) : Andy to ask Alison Cooper if she will draw a stylised map for the Murder Pack

Action 9.03(d) : Xandi to ask Mary-Jo to place a 'keep your diary free' piece for H&V – by Friday !

Action 9.03(e) : Becky to provide Jeremy with a full A4 'advert' for the back of the diary page by Monday

Action 9.03(f) : Jeremy to use his new contact at Andover Sound as and when appropriate

Action 9.03 (g) : Becky to ask Linda if she will be able to help with catering

Action 9.03 (h) : all agreed to meet again on Weds April 15 at Becky's - 7.30pm

9.04 : Hog the Limelight

Puck's Bottom was a great success -70+ people. Big thank you to Nicky.

Showcase day 25 April – anyone wish to go ? – not necessary

A 'committee' of 3 needed to select the next events. Jeremy, Christine and Xandi agreed but clear this was for event selection rather than event running ! Agreed basic principle of a 'main event' with meal and bar; and event for youngsters and an event more suitable, but not exclusively, for our older villagers.

Action 9.04 : Jeremy, Christine, Xandi to select 3 events once the programme is published.

9.05 Films

Andy read a message from Emma re the contacts she had made. Nicki offered to help follow up the outstanding actions. Aiming for May/June time for a trial but accepted that Sept may be more realistic target.

Action 9.05 Emma and Nicky to progress outstanding actions listed in table above

9.06 Kidzone :

Georgina and Karen have stepped down. Need to write to say thank you.

Action 9.06 : Fiona to write to Georgina and Karen to thank them for their time and efforts.

9.07 Village Hall :

Some concerns have been expressed that there isn't a plan for the storage of Kidzone equipment in the proposed changes. Jeremy and Andy explained that the plans are still in the early stages and that the needs of all users are being taken into consideration. They will continue to be involved and represent the LCA's interests.

A link to the early plans will be included in H&V

9.08 Recycled Teenagers

Plans for events are in place. Maggie is placing the list in H&V to ensure they are open to all.

9.09 Equipment List :

Action 9.09 (a): Fiona to send agreed list to affiliate groups

Action 9.09(b) : Christine to remind the gardening club that they can affiliate to LCA if they would like to.

9.10 School Admission Policy

Agreed to await the outcome of the letters that have been sent. If cases are brought to the LCA's attention then consideration will be given to the appropriate course of action.

9.11 Community Hall

Patrick reported that changes are to be made to the alarm system. Waiting for the Governors to elect a new Chair of the Management Committee.

9.12 AGM

Booked for 3 June at 8pm. 'Date for your Diary' in H&V

Andrea will do an update on Kidzone, Jean will help prepare a report likewise for Recycled Teenagers.

Catering - each to bring an offering.

Next Meeting 13 May venue kindly provided by David Wright.

NB Murder Meeting on 15 April at Becky's - 120 North Acre