

# **Longparish Community Association** **Minutes of Committee Meeting 13 May 2009 at Yew Tree House**

**Present:**

Members:

Fiona Gould, David Wright, Christine Beresford, Patrick Beresford, Andy Smith,

## **10.0 Outstanding Actions from last meeting**

<b>8.83</b>	Kidzone : Andrea and Martin hope that as this coming September's cohort is much larger than the current year, there will be volunteers among those parents. Andy said that he would look into the availability of help from the Test Valley Community Services and Youth Support.	Carry Forward
<b>8.87a</b>	Making LCA Equipment available : All to comment on list.	Completed
<b>8.87b</b>	Fiona agreed to circulate the list to actual and potential affiliates.	Completed
<b>8.89</b>	Village Hall : Jeremy and Andy were already members of the committee representing other groups and agreed to look after the interests of the LCA as well.	On-going
<b>9.01 (a)</b>	Letters of thanks - Christine to send details to David so letters can be sent	Letters sent
<b>9.01 (b)</b>	Christine to send Jeremy list of members so that cards can be produced	Cards to do - Carry Forward
<b>9.03 (a)</b>	David to ask Mrs D re use of garden	Done (but may not be needed)
<b>9.03(b)</b>	Becky to follow up advertising materials with David Craddock (?) in Alresford	In-hand at separate Murder Meeting
<b>9.03(c)</b>	Andy to ask Alison Cooper if she will draw a stylised map for the Murder Pack	Done
<b>9.03(d)</b>	Xandi to ask Mary-Jo to place a 'keep your diary free' piece for H&V - by Friday !	Admin Meeting
<b>9.03(d)</b>	Becky to provide Jeremy with a full A4 'advert' for the back of the diary page by Monday	Ditto
<b>9.03(e)</b>	Jeremy to use his new contact at Andover Sound as and when appropriate	Ditto

<b>9.03(f)</b> <b>9.03(g)</b>	Becky to ask Lynda if she will be help with catering	Ditto
<b>9.04</b>	Hog the Limelight : Jeremy, Christine, Xandi to select 3 events once the programme is published	Jeremy to follow up by 22/5
<b>9.05</b>	Emma and Nicki to progress outstanding actions listed in table above	See progress below
<b>9.06</b>	Kidzone : Fiona to write to Georgina and Karen to thank them for their time and efforts.	Done
<b>9.09(a)</b>	Fiona to send agreed equipment list to affiliate groups	Done

### **10.01: Membership Update**

The Membership Secretary reported membership at 192 of which 142 were renewals. FOLS, Parish Council, PPC and Playgroup have joined as affiliate groups.

### **10.02 : Treasurer's Report**

Financial position remains sound. Current balance stands at £7843

In addition the LCA has approximately £200 in stock and £582 in equipment. The equipment figure includes a recognition of depreciation value which it is intended to reduce to zero after 2 years.

Major outgoings have been Kidzone (£601), Recycled Teenagers (£368), Insurance (£312), Equipment (£112), Events Diary insert (£236). AGM costs yet to be taken into account.

The meeting agreed that the LCA should work towards holding a figure nearer £5K rather than the current £7.8K

### **10.03 Activities**

Films : Emma had sent an email before the meeting setting out the progress made. Emma is working with the BFFS for advice and looking at a September trial. At this stage it was felt to be

important for Emma not to feel restricted by funding issues – these can be addressed when the recommendations are clear. The Committee wished to record their thanks to Emma.

Hog the Limelight:

**Action 10.03(a): Jeremy, Christine and Xandi to choose 3 events (Evening + meal/ Children's/Other adult/elderly)**

Midsummer Murder : Tickets have been printed and are now being sold. Agreed that evening entertainment needed if possible.

Admin Meeting needed to look at publicity, catering, entertainment, tickets etc

**Action 10.03 (b):** Fiona to arrange to meet with Becky, Christine/Patrick, Xandi

**Action 10.03(c)** Andy to arrange meeting with suspects and Liz

#### **10.04 Recycled Teenagers**

Have completed trip to Living Rainforest. Trips arranged to Hilliers and Spinnaker Tower.

**Action 10.04 :** Fiona to invite Recycled Teenagers to AGM and to present if they wish

#### **10.05 Schools Admissions Policy**

LCA has received a robust response from the Governors. Agreed to leave it at that but to treat any new cases that are brought to LCA's attention on their merits

#### **10.06 Village Hall**

John Scott is leading a small team which is making good progress with ideas for refurbishment. Jeremy and Andy are included in consultations.

**Action 10.06 :** Andy to circulate latest update

John has asked if LCA would support the idea of establishing a 'jobless' club if he finds sufficient interest/need - Committee support in principle.

#### **10.07 Community Hall**

Patrick reported back on Management Committee meeting. New Chair is Maggie Barber. Maggie and J Evans will oversee use of keys and Maggie will oversee bookings - with a view to having a diary visible on-line.

Still issues about cleaning responsibilities and access to Elicock Room, hot water.

On the whole looking better. Thanks to Patrick for his role.

#### **10.08 AGM**

Booked for 3 June 2009 at Community Hall.

Andrea to report back Kidzone activities. Recycled Teenagers may prefer if we do on their behalf.

Christine to report on Membership. David on Finance.

**Action 10.08 (a):** David to ask Julian if he will act as independent  
examiner of accounts again

Other possible trustees were discussed. Also discussed our plans for next year which could be shared at the AGM – include Hog the Limelight, Midsummer Murder, Films, Recycled Teenagers, Others.

Agreed to ask Linda if she will provide catering for 25 people at around £2.50/head for nibbles

**Action 10.08(b)** Fiona to speak to Linda

**Action 10.08(c)** : Fiona to send reminder email to all LCA  
members about AGM

**Action 10.08(d)** : All – to ask people to come along

Next Meeting is AGM 3 June